

# Call for proposals under Intramural Research Program of ICMR (application format)

## Annexure-I: Format for Project Proposal

### PART-A

*(No personally identifiable information for PI/institute should be included in part-A, Sl 1-14)*

1. **Title of the proposed research project (up to 25 words):** should be **specific, concise** and yet sufficiently descriptive and informative.
2. **Summary (up to 250 words):** A structured summary should contain the following subheadings: Rationale/ gaps in existing knowledge, Novelty, Objectives, Methods, and Expected outcome.
3. Does it cover a priority area? If yes please select the most appropriate one from the list below:  
Ref: Table-1
4. **Keywords:** Six keywords separated by comma which best describe your project may be provided.
5. **Abbreviations:** Only standard abbreviations should be used in the text. List of abbreviations maximum of ten may be given as a list.
6. **Problem Statement (up to 500 words):** State the currently available information to present the problem adequately.
7. **Rationale of the study (up to 500 words):** Mention how the research question addresses the critical barrier(s) in scientific knowledge, technical capability, and/or programmatic/ clinical/lab practice and its relevance to local, national and international context with relevant bibliography.
8. **Hypothesis/ Research question (up to 100 words):** Please provide details in PICO format as applicable.
9. **Study Objectives (up to 25 words/ objective):** Define the objectives clearly and in measurable terms; mention as primary and secondary objectives, if necessary. Do not include more than 3-4 objectives. Provide specific, measurable and timebound outcomes for each objective.
10. **Methodology:** Include objective-wise work plan under the following sub-headings:
  - a. Study design
  - b. Study area (multiple choice): Community/Hospital/Laboratory
  - c. Sample size estimation and sampling strategy
  - d. Project implementation plan
  - e. Design of statistical analysis
11. **Expected outcome/ Deliverables from the project** i.e., what will be known at the end, if the project achieves all the stated objectives (up to 100 words)
12. **Immediate next steps following the end of the project (up to 100 words):**
13. **Whether the study is going to generate new intellectual property** Please provide details
14. **Timelines with achievable targets:** GANTT/ PERT chart to be included.

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### PART-B

- 1. Preliminary work done by the PI including the source of funding (up to 250 words):**  
Proof of concept (if any)
- 2. Skill and experience of the research team:** Highlight only salient points (along with 5 relevant publications) that provides confidence to reviewers that team can implement the project with quality.
- 3. Institutional Support/ Facilities:** Share a brief note on inter-departmental or interinstitutional collaboration needed for study implementation. Do mention the role and responsibility of the PI and Co-PIs.
- 4. Laboratory facilities (*in-vitro/ in-silico*):** Mention the institutional resources (such as animal house, instruments/ equipment etc.) available for use in the proposed project for participating institutes.
- 5. Additional supplementary information including figures, tables, flow diagrams, data collection tool etc. can be shared as PDF (20-30 KB).**
- 6. Budget:** Budget should be as per ICMR guidelines available on the website. Justifications for all sub-headings under budget (as per ICMR format) are to be provided in detail. Without appropriate justification, the project will not be considered for review.

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**Short Resume format (PI/Co-PI)** (Maximum two pages)

Name of PI/Co-PI	
Date of Birth	
Domain Expertise	
Number of articles in Pub Med (Past 10 years)	
H-index	
Fellow of Academies	

- **Maximum of 10 primary research publications related to the proposal.**

Publication details in AMA style	Impact factor of journal	Author type (first, corresponding, coauthor)	Name of policy/programme/ protocol document or patent/commercialization of products where cited.

- **Experience as Investigator:**

Short title of project (Max. 10 words)	Role PI/Co-PI	Funding agency	Amount of funding	Reference of main publications

- **Ongoing research projects (funded by ICMR):**

Project ID	Title	Grant amount	Start Date	Duration of project

**Format of Budget for ICMR Extramural Call**  
(Staff, Equipment, Contingency/Consumables and Travel allowance)

<b>Staff/Manpower</b>				
Sl. No.	Salary (As per ICMR Project guidelines)			
Justification of Staff/Manpower				
<b>Equipment</b>				
Sl. No.	Equipment Name	Estimated cost with appropriate supporting document	Justification	Mode of Proposed disposal
<b>Contingency</b>				
Detail		Breakup with Justification		
Year 1:				
Year 2:				
Year 3:				
<b>Consumables</b>				
Detail		Breakup with Justification		
Year 1:				
Year 2:				
Year 3:				

<b>Travel Allowance</b>	
Detail	<b>Justification</b>
Year 1:	
Year 2:	
Year 3:	
<b>Overhead charges(as per rules)</b>	
<b>Grand Total</b>	

*Justification must be given in adequate detail; else the proposed budget item will be removed from the approved grant.*