



भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

### List of codal documents for the extramural program

S. No.	Name of the Document
1	* Declaration & Attestation Form (duly attested by Head of Department/ Director)
2	# Undertaking Part 1 (strictly in ICMRs prescribed format only) duly signed by the Head of the Institute
3	# Mandate Form (duly signed by Account Officer) with Cancelled Cheque of the respective bank where grant will be remitted
4	# Details of Equipments to be provided with price and mode of disposal and/or utility of the each equipment after termination of the project or declaration that the same is not required
5	†# Documentary evidence in support of price of the equipment (if equipment is proposed)
6	†# Non-availability certificate of the equipments in the ICMR's prescribed format and mode of utilization
7	# Name and address of the statutory audit authority of the host institute duly signed by Head of the Institute and a copy of resolution of the statutory audit authority
8	# Year-wise detailed break-up of contingency item-wise.(share the quantity and price)
9	# Justification of Staff, Equipment, Contingency & Travel grant
10	# Certificate of Institutional ethical clearance wherever required or declaration that the same is not required with the specific reason (also mention ethics committee registration number given by DHR)
11	# Scientific and Industrial Research Organisation (SIRO) OR Department of Scientific and Industrial Research (DSIR) Certificate (if any government organization is exempted for DSIR/SIRO certificate then exemption certificate duly attested by the Head of the Institute to be provided )
12	* A certificate to the effect that no Utilization Certificate and final report are pending for earlier projects under the PI.

13	*Undertaking that the PI has not submitted the Project proposal to any other agency for funding
14	* Undertaking that the PI does not have more than 5 ICMR funded Research Projects at a time.
15	* Undertaking for Staff Recruitment
16	* Declaration for Financial Conflict of Interest by Investigators
17	* Research Experience of PI during last 10 years
18	* † NGO Registration Certificate on DARPAN Portal (Applicable only for NGO)
19	# Case Record proforma, study instruments, questionnaires, scales, etc
20	# Review Committee on Genetic Manipulation (RD NAT)- Recombinant DNA technology or declaration that the same is not required
21	# Clearance from Nuclear Medicine Committee, AERB (If using radio tagged material) or declaration that the same is not required
22	# Institutional Committee for Stem Cell Research or declaration that the same is not required
23	# Institutional Bio-safety Committee (IBSC) – Radio Isotopes (RI) or declaration that the same is not required
24	# Institutional Animal Ethics Committee or declaration that the same is not required (with reasons)
25	# Drugs Controller General of India (DCGI) Approval - Drug Discovery, Clinical Trial etc. where DCGI approval is needed or declaration that the same is not required
26	† Informed Consent Form
27	†CTRI Certificate (as per applicability)

**Note:**

- \* Mandatory Document at the Proposal submission of the extramural project.
- # Mandatory Document when extramural proposal is technically approved
- † Mandatory Document if the extramural proposal pertains to the Name of the document